

## **Instructions for application to associate a study to U-CARE**

Application to associate a study to U-CARE, i.e. to conduct a study via the U-CARE Platform (the Platform), is reviewed by U-CARE's Executive Committee. In order for the application to be assessed at the upcoming meeting, a complete application must have been received by U-CARE's project coordinator no later than two weeks before the upcoming meeting. The Executive Committee usually meets twice every semester.

### **Necessary conditions**

- The applicant must have a PhD degree.
- The study must deal with providing support, care and/or psychological treatment and/or collecting data for research purposes.
- The applicant reimburses U-CARE for use of the Platform based on the complexity of the study according to the *Payment Model for use of the U-CARE Platform*.
- The study must be conducted without financial gain.
- U-CARE has no responsibility towards study participants if an associated study is terminated earlier than planned. The applicant is responsible for informing study participants that U-CARE has no such responsibility.

### **The executive committee assesses applications based on**

- That all necessary conditions are fulfilled
- Feasibility of the study
- The scientific quality of the study

### **The application should contain information about**

- The technical functions that the study wants to use should be provided in the form of a technical specification
- The complexity of the study
- That the necessary conditions are fulfilled
- Background to the study
- Description of the intervention, if the study contains any
- Purpose and scientific question/s
- Methods: design, target population, procedure, data collection and data analysis
- Timetable
- How representatives of the target population should be involved in the scientific work in terms of planning and implementation
- That the applicant has understood all information in the *Payment model for use of the U-CARE Platform* and the *Agreement to conduct a study via the U-CARE Platform*
- The applicant's CV

The person who applies to associate a study with U-CARE must sign an agreement in which the legal relationship between U-CARE and associated studies is regulated. The agreement is signed after the application has been approved by the Executive Committee. Applicants need to familiarize themselves with the content of the *Agreement to conduct studies via the U-CARE Platform* before sending the application to U-CARE.