

Revised April 2019

Individual courses in Literature Project

Student Instructions

This information applies to students enrolled in a program and applying to either of the following courses

- 1BG369/370 Biology 5 hp och 10 hp
- 1BG356 Applied Biotechnology 5 hp
- 1MB782/783 Bioinformatics 5 hp och 10 hp
- 1MB785/786 Engineering in Molecular Biotechnology 5 hp och 10 hp

Read the course plan and the general information provided on the course pages at the Biology Education Centre (IBG) web pages –

<http://ibg.uu.se/education/courses-programmes/individual-courses/>

Start with this

- Important! Read these instructions carefully.
- Start of checking your eligibility for the course. Click the link above and then the course code for the course you plan on applying for. This will take you to the course plan and entry requirements.
- Note that application and registration for the course by the coordinator is required before you may start the course.
- It is not possible to register an arbitrary written text as a Literature project afterwards.

How does one apply to take the course?

- The course can be done any time of the year. You apply for the course on a separate form which can be obtained via website above.
- Contact a supervisor with expertise in the field in which you want to write your project. Discuss suitable sources, extent, and limitations of your report. Also see "The written report" for maximum number of pages.
- When a complete and correctly filled out application has been handed in, you will be admitted to the course (provided you are eligible of course). The coordinator will then see to

it that you are registered and your Literature project may commence. Note! Applications are not handled during summer time (from mid-June to beginning of August).

Sources

- Different sources are allowed but scientific articles should form the backbone of the reference material. Furthermore, you may cite books, information on the web (Note! Be particularly careful with the source critique in that case!) or popular science (e.g. Scientific American).
- Interviews with researchers can be very rewarding. However, in order to be able to cite results and data, you have to have an explicit consent from the scientist in question – do not forget to ask!
- The report will be analysed by the service Urkund. Read more about Urkund here: www.orkund.com/. Concisely put, the document is analysed against a large full-text database to check for the possible use of previously published text (plagiarism).

The written report

- The report should be written as a short chapter of a textbook or a review article ("mini review"). The size should be some
4-8 pages for 5 hp (max 8 pages)
6-12 pages for 10 hp (max 12 pages)
of running text; Times 12 pt single spacing (title page, table of contents and reference list not counted). **Make sure to have an appropriate and relevant title on your report as this will be printed in your study transcripts.**
- Make sure to read instructions found in the IBG booklets "Presenting science" and "How to use scientific sources..." available for download here:
http://ibg.uu.se/digitalAssets/331/c_331418-l_3-k_att-presentera-vetenskap-en.pdf
http://ibg.uu.se/digitalAssets/331/c_331420-l_1-k_ibg-antiplagiat-en.pdf
- You write in English (or Swedish). Consider that the language very much is a tool to convey your thoughts, as you go about writing the report. Therefore, take good care about disposition, wording, grammar and spelling.
- Consult the supervisor if you get struck and ask for guidance if you need it.
- Be meticulous also with references, figures and tables. Give all figures a figure legend with figure number, a title and an explaining text. Note also that it is customary to refer to all figures and tables in a proper location in the running text. Be consistent in how you provide references in the text as well as how you write them in the reference list!
- You are encouraged to use illustrative figures, diagrams, etc. They can both explain things in an easy fashion and lighten the impression. Thus, they often facilitate reading and understanding of the report. Provide the source for all figures and tables that you did not make yourself. Citing is allowed but not plagiarism. Note that the demands for other types of reports (meant to be published on the web or in some other way) are even stricter. In those

cases you often need explicit consent from the copyright holder and on top of that still need to modify the figure and state the source.

- Sources from electronic media should be given, specifying the type of medium, its address and the date when the information was retrieved. Apart from that, make them fit the overall way of presenting references in the reference list as much as possible (see "Presenting Science").
- Layout: Give the final report a separate title page (use the template from the webpage above), possible blank page(s) and pagination so it looks nice and proper in double sided printing. Possible pagination: centre or alternate left / right; include title page (page 1) when counting the pages but do not display the page number on the title page.
- When you are done, ask the supervisor to email a copy of your text to the coordinator as an attachment, preferably as a pdf file (although word format also works in principle) together with supervisor certificate. The coordinator then sends your text to Urkund. If your material is confidential, ensure the make this absolutely clear in the email and in the document.
- The coordinator may have additional comments that will require revision of the report before it can be approved.

Reporting the outcome

- Once the report has been approved coordinator, the result will be reported to LADOK.