



UPPSALA
UNIVERSITET

CERTIFICATE concerning the distribution of working time for clinically or otherwise externally employed doctoral students

The Higher Education Ordinance (1993:100) indicates that third-cycle (doctoral) education is to be pursued at a rate of no less than 50 per cent of a full-time post (Chapter 5, Section 3a). When third-cycle education is pursued within the framework of employment for an employer other than the higher education institution, the employer/head of operations must guarantee that the doctoral student can devote 50 per cent of their working time to research (UFV 2012/841).

The actual period of study in third-cycle education must be equivalent to 4 years of full-time study for the Degree of Doctor, and 2 years of full-time study for the Degree of Licentiate.

Moreover, according to the guidelines at the Disciplinary Domain of Medicine and Pharmacy at Uppsala University, the employer/head of operations must guarantee the equivalent of at least three months of full-time for research per year. For a period of time equivalent to these three months, the doctoral student must not be scheduled to perform clinical or other similar work. For at least a further three months per year, the doctoral student must be assigned duties at a clinic or in other ordinary work that are relevant to the research project.

The three months that are free from scheduled clinical/ordinary duties should be provided in a block if the research project or third-cycle education requires this. The final organisation of research time is determined via consultations between the doctoral student, the supervisor and the employer/head of operations.

The responsibility for documenting the scope of scheduled clinical/ordinary duties (and being able thereby to show that 25% of research time per year has not been scheduled for such duties) rests with the unit/department/clinic at which the doctoral student is employed.

This is to certify that

who is permanently employed at

will be guaranteed the equivalent of at least three months of full-time research, or an equivalent amount of time distributed in some other manner, per year.

During this time, the doctoral student will not be scheduled to perform clinical/ordinary work. This means that, including the above non-scheduled full-time periods, the doctoral student will be able to devote a total of 50% of working time to work directly related to the third-cycle education project.

By signing this, the employer/head of operations also certifies that they are aware of the doctoral student's individual study plan. This certificate concerns the organisation of working time, not funding.

Place, date and signature

Name in block capitals:

Operational area/company: